

OFFICER DECISION RECORD

For staff restructures, please also complete an RA1 form to update the HR Portal. This is attached at Annex 2.

Decision Ref. No:

RE17 0025

Box 1

DIRECTORATE: Regeneration & Environment

DATE: 10/01/2017

Contact Name: Lee Garrett

Tel. No.: 01302 734499

Subject Matter: Ceasing green waste collections over winter

Box 2

DECISION TAKEN:

To request one-off funding to cover the costs of providing the green waste service during Winter 2016-2017 set against the efficiency saving previously agreed (ODR RE016 0035).

Box 3

REASON FOR THE DECISION:

Doncaster Council Members agreed that green waste collection service would cease over the winter months from December 2016 and approved a budget saving at Full Council in February 2016. The initial options considered were to cease collections for either 3 or 4 months.

It was discovered that the cost of implementing the decision prior to expiry of the current waste collection contract in October 2017 would have been negated by the cost of redundancy payments of £137,917. Whereas the saving of the proposal was £144,000 which was made up of 2 elements:

- Ceasing the green waste collection for 3 months (£83,376); and
- Ceasing the additional Christmas collection of residual waste (£61,334)

Therefore to implement this decision as previously agreed would have resulted in a net saving in the first year of only £6,793 with a consequent loss of service to the public. It was therefore deemed sensible to defer the decision until post implementation of a new waste collection contract in October 2017.

Box 4

OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION:

Option 1 – approve a one-off virement of £69,666 for 2016-2017

Approval of the virement will cover the budget shortfall resulting from the deferral of the previous decision (RE16 0035).

Option 2 – not approving a one-off virement of £69,666 for 2016-2017

If the virement is not approved there will be an estimated overspend of £69,666 in the Waste and Recycling Service budget for the period 2016-2017.

Option 1 is recommended.

Box 5

LEGAL IMPLICATIONS:

A Virement of budget to address the shortfall which arises from delaying the implementation of the cessation of the collection of green waste over the winter months by another year until the new contract is in place must comply with the Constitution, and particularly the Financial Procedural Rules.

**Name: Debra Buckingham Signature: Debra Buckingham Date:01.03.17
Signature of Assistant Director of Legal and Democratic Services (or
representative)**

Box 6

FINANCIAL IMPLICATIONS:

The budget cut implemented following the previous decision (RE16 0035) and the later decision to defer this proposal prior to implementation of the new waste and recycling collection contract has resulted in an estimate overspend in the waste and recycling service budget of £69,666.

If the virement is not approved there will be an estimated overspend of £69,666 in the Waste and Recycling Service for the period 2016-2017.

**Name: Richard Taylor Signed: _R Taylor__ Date: _17/02/17__
Signature of Assistant Director of Finance & Performance
(or representative)**

Box 7

HUMAN RESOURCE IMPLICATIONS:

There are no HR implications.

Name: David Knapp

Signature:

Date: 21/02/2017

Signature of Assistant Director of Human Resources and Communications (or representative)

Box 8

PROCUREMENT IMPLICATIONS:

There are no direct procurement implications associated with the ceasing of green waste collection as detailed in the report.

Name: S Duffield

Signature: by email

Date: 27/02/17

Signature of Assistant Director of Finance & Performance (or representative)

Box 9

ICT IMPLICATIONS:

There are no ICT implications associated with the one-off funding to cover the costs of providing the green waste service during Winter 2016-2017. ICT implications relating to the ceasing of green waste collections over winter have been provided in a previous ODR.

Name: Peter Ward (ICT Governance & Resources Officer)

Signature:

Date: 17/02/17

Signature of Assistant Director of Customers, Digital & ICT (or representative)

Box 10

ASSET IMPLICATIONS:

There are no implications arising from the recommendations of this report that impact on the use of DMBC assets.

Name: Gillian Fairbrother (Assets Manager, Project Co-ordinator)

Signature: By email

Date: 27th February, 2017

Signature of Assistant Director of Trading Services and Assets (or representative)

Box 11

RISK IMPLICATIONS:

To be completed by the report author

If the virement is not approved there is a potential overspend of £69,666 in the waste and recycling budget 2016-2017 which will need to be met from contingency budgets.

(Explain the impact of not taking this decision and in the case of capital schemes, any risks associated with the delivery of the project)

Box 12

EQUALITY IMPLICATIONS:

No implications, all residents receiving the same service and the assisted collections will still be applied.

Name: Chris Pratt
and recycling officer)

Signature:

Date: 10/01/2107 **(Senior waste**

Box 13

CONSULTATION

The decision to defer the proposals of RE16 0035 were discussed with Portfolio holder Communities, Voluntary Sector and Environment.

Box 14

INFORMATION NOT FOR PUBLICATION:

It is in the public's interest to be aware of this decision record under the Freedom of Information Act 2000, therefore this decision will be published in full, redacting only signatures.

Name: Joan L'Amie **Signature:** Joan L'Amie **Date:** 14th March 2017
Signature of FOI Lead Officer for service area where ODR originates

Box 15

Signed: Gill Gillies
Gill Gillies, Assistant Director Environment

Date: 16 March 2017

Signed: F Tyas
**Additional Signature of Chief Financial Officer or nominated
representative for Capital decisions (if required)**

Date: 13 April 2017

Signed: R Jones
**Signature of Mayor or relevant Cabinet Member consulted on the above
decision (if required).**

Date: 13 April 2017

- **This decision can be implemented immediately unless it relates to a Capital Scheme that requires the approval of Cabinet. All Cabinet decisions are subject to call in.**
- **A record of this decision should be kept by the relevant Director's PA for accountability and published on the Council's website.**
- **A copy of this decision should be sent to the originating Directorate's FOI Lead Officer to consider 'information not for publication' prior to being published on the Council's website.**
- **A PDF copy of the signed decision record should be e-mailed to the LA Democratic Services mailbox**